



FRIENDS OF TREES
— C H A T H A M —

PO BOX 163, CHATHAM, MA 02633
FriendsOfTreesChatham.Org

MEMORIAL TREE REQUEST

Tree will honor: _____

Donor Contact Information:

Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Preferred Locations:

Friends of Trees cannot guarantee a location. If your preferred sites are unavailable we will make suggestions as to a suitable location.

Plaque to read:

In memory of _____ [Please print]

Or

In honor of _____ [Please print]

Signed _____

Date: _____



Memorial Tree Policy

Donation amount: \$1000

Provides for:

- Tree planted in the agreed upon location
- First 2-3 years of maintenance
- Installation of a bronze plaque mounted on concrete post
- Entry on the Town GPS map identifying the tree as being in memoriam
- Entry on a framed tablet at Town Hall at next update

Process:

- Friends of Trees (FOT) works with the donor(s) to determine an appropriate location for the memorial tree and the appropriate size and tree species for that location. The Friends of Trees will suggest a site since we continually monitor the town's tree inventory.
- FOT procures the tree, has it planted, and the plaque installed--as specimen availability and weather permit.
- FOT works with the appropriate authority for necessary approvals when planting a tree on town property (for example, Chatham's Parks Dept. when planting in a public park).
- FOT will water and care for the tree until established (up to 3 years), at which point the tree is included in our continuing monitoring program.
- The tree is also added to our GPS map of trees for maintenance and mapping purposes.

Depending upon the wishes of the donor(s) the Friends of Trees will send a letter acknowledging the memorial gift.

Replacement Promise:

- FOT will replace the tree if it does not survive 2 years from planting. After that we'll notify the donor if we have current contact information.
- Should the bronze plaque go missing, we will notify the donor if we have current contact information. We will arrange for a replacement, but we are not able to absorb the cost.